



# BRTTC

Bunbury Regional  
Trade Training Centre

15 SCHOOLS • 3 CAMPUSES • 1 VISION



BUNBURY REGIONAL TRADE TRAINING CENTRE  
**2021 PROSPECTUS**



# BRTTC

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Trade Training Centre
















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**Under the Federal Government Trade Training Centres in schools program, schools in the Greater Bunbury area received over \$10.5 million in funding to establish three Trade Training Centres.**

**Purpose built, industry standard facilities now operate from Bunbury Catholic College site, Eaton Community College site and Manea Senior College site.**

**Students from the 15 consortium schools can apply to study Vocational courses delivered by industry leading Registered Training Providers.**

*Our Consortium schools are:*

-  Australind Senior High School
-  Bunbury Cathedral Grammar School
-  Bunbury Catholic College
-  Bunbury Regional Community College
-  Bunbury Senior High School
-  College Row School
-  Cornerstone Christian College
-  Dalyellup College
-  Eaton Community College
-  Georgianna Molloy Anglican School
-  Grace Christian School
-  Harvey Senior High School
-  Hope Christian College
-  Manea Senior College
-  Our Lady of Mercy College

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BUNBURY REGIONAL TRADE TRAINING CENTRE

# BUNBURY CATHOLIC COLLEGE SITE

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# CERTIFICATE II IN ENGINEERING PATHWAYS MEM20413

## COURSE DESCRIPTION

This qualification is intended for students interested in exposure to an engineering or related working environment. This qualification will equip graduates with knowledge and skills which will enhance their prospects of employment in an engineering or related working environment.

## PRE-REQUISITES

There are no pre-requisites to this course.

## WHY CHOOSE THIS COURSE

The qualification is intended for students interested in exposure to an engineering or related working environment with a view to entering into employment in that area. The Certificate II in Engineering gives excellent skills development and the basic underpinning knowledge required for a career in this field. The course will provide a significant advantage for people seeking an apprenticeship.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

The aim of this course is to achieve an apprenticeship or work in a related industry area.

## PATHWAYS FROM THE QUALIFICATION

A Certificate III in Engineering (various streams) or similar apprenticeship qualification, pre-apprenticeship course or indentured apprenticeship in Engineering.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$2,300	BRTTC fee of \$320 (plus GST)	1 day/week over 3 terms.	Thursday or Friday	Cartec Training	Not compulsory but recommended. School covers insurances. School/student to organise placement.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

Training is delivered by Cartec Training. Qualifications will be issued by Cartec Training. RTO code 52502.



# CERTIFICATE II IN PLUMBING 52700WA



## COURSE DESCRIPTION

Provides practical skills & insight into the plumbing & gas fitting trades. This program offers students the chance to learn part of a first year apprenticeship in plumbing without having to be employed as an Apprentice. Students are offered both classroom learning, hands on skills in our simulated work environment and on the job experience as part of their work placement.

## PRE-REQUISITES

Minimum completion Year 10, resume and application form, basic aptitude test (English and Maths), interview, Australian citizen or permanent resident, good attitude.

## WHY CHOOSE THIS COURSE

Remain enrolled in your current school, whilst completing Year 11 and 12. Attend training one day per week in the Trade Training Centre under the direction of MPA Skills trainers or one day per week work experience with a qualified tradesperson (timetable will be supplied). Uniform and safety equipment supplied. MPA Skills will provide assistance to schools for sourcing a Licensed Plumber for work related activities (find Host Employers for work experience).

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

On completion of a Certificate II in Plumbing 52700WA, employment opportunities include Builder's labourer, Construction Assistant or progression into an Apprenticeship as a Plumber or Plumber – Gasfitter. Further studies can lead to Air Conditioning Technician, Fire Services Supervisor, Contractor, Specialist Hydraulic Designer and more!

## PATHWAYS FROM THE QUALIFICATION

Full-time indentured apprenticeship and further studies in technical or specialist areas.

## COST/FEE PAYMENT OPTIONS

**This program is fully funded by CTF (Construction Training Fund).**

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	There are no fees as this course is fully funded by CTF (Construction Training Fund). CTF also fund uniforms and PPE.	There are no fees as this course is fully funded by CTF (Construction Training Fund).	1 day/week over 6 terms (includes WPL)	Thursday	MPA	220 hours over the duration of the course (2 years). Students are covered under MPA Skills Insurance. MPA Skills are required to find and organise the work placement for the students and must be completed with a qualified tradesman.



[www.mpaskills.com.au](http://www.mpaskills.com.au)

Training is delivered by MPA Skills. Qualifications will be issued by MPA Skills. RTO code 1892.

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# CERTIFICATE III IN BUSINESS BSB30115

## COURSE DESCRIPTION

This qualification looks at the fundamentals of team management and administration in a business environment. This course also focuses on operational planning and looking at ways for continuous improvement, personal development and innovation. It is suitable for students that want to gain insight and skills to pursue a career in business.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

All successful organisations and businesses need effective management and administration. Leaders and Administrators need to be agile and responsive to a changing and diverse workplace. Workforces can take on the personality of their leadership team, so by having strong leadership skills and understanding of how to apply these correctly, you can be the major factor that makes everything work for a business or organisation.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Customer Service Adviser
- Team Leader
- Personal Assistant
- Business Administrator

## PATHWAYS FROM THE QUALIFICATION

Further study options include a range of Certificate IV courses including Business, Customer Engagement, Work Health & Safety or Leadership & Management.

## COST/FEE PAYMENT OPTIONS

Payment options and plans are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1,500	BRTTC fee of \$320 (plus GST)	1 day / week over 2 terms	Friday	Cartec Training	Not compulsory but recommended. School covers insurances. School/student to organise placement.



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# CERTIFICATE III RETAIL SIR30216



## COURSE DESCRIPTION

This qualification is intended to give students a good range of skills across handling customers, working in teams, visual merchandising and marketing. It is suitable for students who want to further their career in a retail environment.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

When a company has a team who have a range of skills across customer service, merchandising, marketing and who also work well in a team, they have the perfect formula for success! If you are the person who has those skills and attributes employers will seek you out.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Individuals with this qualification are able to perform roles such as: provide in-depth product and service advice in a retail environment; sell products and services in a variety of retail settings; organise and maintain work areas and displays; carry out specific responsibilities such as merchandising.

Possible job titles include

- Sales Assistant
- Senior Sales Assistant
- Customer Service Assistant

## PATHWAYS FROM THE QUALIFICATION

Full time employment and/or further education and training.

Further study such as Certificate IV in Retail Management and Diploma of Retail Management.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1250	BRTTC fee of \$320 (plus GST)	1 day / week over 2 terms	Monday	Cartec Training	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

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# CERTIFICATE III IN WORK HEALTH AND SAFETY

BSB30719

## COURSE DESCRIPTION

This qualification is suitable for students who want to take on Work Health and Safety (WHS) responsibilities. They may provide technical advice and support to a team and apply a range of competencies in varied work contexts. This is a good qualification to give you a base understanding of WHS requirements in industry.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is a great starting point for people interested in taking on Work Health and Safety duties or to begin a career in this field.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

The course provides skills and knowledge of Work Health and Safety industry standards, and may lead to employment opportunities, such as:

- Work Health & Safety Officer;
- Safety Representative; or
- Supervisor with limited WHS responsibilities.

## PATHWAYS FROM THE QUALIFICATION

Certificate IV in Work Health and Safety BSB41419, is suitable for those working in a WHS role who work to provide leadership and guidance to others, and have some responsibility for the output of others.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$1500	BRTTC fee of \$320 (plus GST)	1 day / week over 2 terms	Tuesday	Cartec Training	Nil but highly recommended



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## COURSE DESCRIPTION

The Diploma of Leadership and Management is a nationally recognised qualification that reflects the role of individuals working as developing and emerging leaders in a range of enterprise and industry contexts. Individuals at this level use communication skills to support individuals and teams to meet organisation or enterprise requirements.

## PRE-REQUISITES

Satisfactory completion of year 10 and interview process.

## WHY CHOOSE THIS COURSE

This course provides a pathway into Curtin University Bachelor of Commerce or Curtin University Bachelor of Business Administration. Students will receive up to a total of 125 credit points, giving them a head start on their University degree while completing their high school studies.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Employment opportunities include Office Management or Business Development Management. Further studies would enhance these opportunities.

## PATHWAYS FROM THE QUALIFICATION

This qualification is offered as a direct pathway into Curtin University, studying either Bachelor of Commerce or Bachelor of Business Administration.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$4650	BRTTC fee of \$320 (plus GST)	1 day / week over 7 terms	Wednesday	Cartec Training	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

Training is delivered by Cartec Training. Qualifications will be issued by Cartec Training. RTO code 52502.

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# DIPLOMA OF WORK HEALTH AND SAFETY BSB51319

## COURSE DESCRIPTION

BSB51319 Diploma of Work Health and Safety is a nationally recognised qualification that is suitable for those who coordinate and maintain the WHS program in an organisation. It reflects the role of practitioners who apply a substantial knowledge base and well-developed skills in a wide variety of WHS contexts.

## PRE-REQUISITES

Satisfactory completion of year 10 and interview process.

## WHY CHOOSE THIS COURSE

This course provides a pathway into Curtin University Bachelor of Science (Health, Safety and Environment). Students will receive up to a total of 200 credit points, giving them a head start on their University degree while completing their high school studies.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Employment opportunities include a range of careers and opportunities in health, safety and environment. Further studies would enhance these opportunities. This qualification reflects the role of individuals coordinating and maintaining the work health and safety (WHS) program in an organisation.

## PATHWAYS FROM THE QUALIFICATION

This qualification is offered as a direct pathway into Curtin University, to study the Bachelor of Science (Health, Safety and Environment).

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
BCC	\$4650	BRTTC fee of \$320 (plus GST)	1 day / week over 7 terms	Wednesday	Cartec Training	Not compulsory but recommended. School covers insurances. School/student to organise placement.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

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BUNBURY REGIONAL TRADE TRAINING CENTRE

# EATON COMMUNITY COLLEGE SITE

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# CERTIFICATE II IN AUTOMOTIVE ELECTRICAL TECHNOLOGY

AUR20416

## COURSE DESCRIPTION

This qualification reflects the role of individuals who perform a range of tasks relating to installing, assembling and servicing electrical components and systems of motor vehicles in the automotive electrical installation, service and repair technology sector.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This qualification will suit students who are wanting to go into an Automotive Electrical apprenticeship. It would also suit students who have completed an alternative Certificate II in the Automotive field and wanting to improve their employability.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Automotive Electrical Trainee / Assistant
- Automotive Electrical Component Installer

## PATHWAYS FROM THE QUALIFICATION

Further training pathways from this qualification include AUR30316 Certificate III in Automotive Electrical Technology, or other relevant qualifications.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	\$3250	BRTTC fee of \$320 (plus GST)	2 days / week over 3 terms (including WPL)	Thursday and Friday	Cartec Training	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is an assessment requirement and must be in an automotive environment.



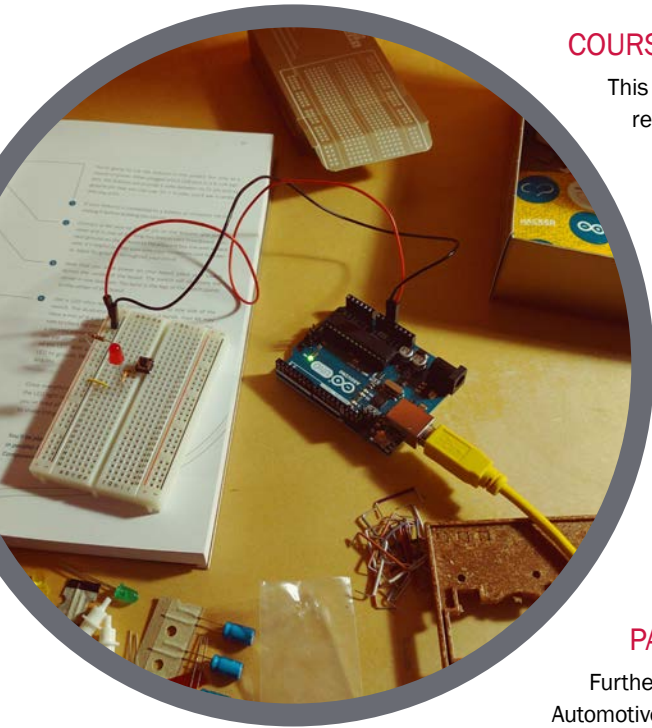
[www.cartectraining.com.au](http://www.cartectraining.com.au)

Training is delivered by Cartec Training. Qualifications will be issued by Cartec Training. RTO code 52502.

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# CERTIFICATE II IN AUTOMOTIVE ELECTRICAL TECHNOLOGY AUR20416 - UPGRADE ONLY



## COURSE DESCRIPTION

This qualification reflects the role of individuals who perform a range of tasks relating to installing, assembling and servicing electrical components and systems of motor vehicles in the automotive electrical installation, service and repair technology sector.

## PRE-REQUISITES

Certificate II in Automotive Servicing Technology.

## WHY CHOOSE THIS COURSE

By completing the gap units, students will be dual qualified and improve their employability. They will be able to go into either an Automotive Electrical apprenticeship or Automotive Servicing apprenticeship.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Automotive Electrical Trainee/Assistant
- Automotive Electrical component installer

## PATHWAYS FROM THE QUALIFICATION

Further training pathways from this qualification include AUR30316 Certificate III in Automotive Electrical Technology which leads to employment as a qualified tradesman. Additional study in Certificate IV in Automotive Electrical Technology AUR40616 would lead to work as an Electrical Master Diagnostic Technician where you would lead work teams servicing, diagnosing and repairing vehicle electrical systems and components.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	\$2350	BRTTC fee of \$320 (plus GST)	1 day / week over 2 terms (term 1 & 2)	Wednesday	Cartec Training	Not compulsory but recommended. School covers insurances. School/student to organise placement.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

Training is delivered by Cartec Training. Qualifications will be issued by Cartec Training. RTO code 52502.

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# CERTIFICATE II IN AUTOMOTIVE SERVICING TECHNOLOGY AUR20516

## COURSE DESCRIPTION

This qualification covers the skills and knowledge related to servicing light vehicles. This qualification is typically used to develop workers who are performing vehicle service functions in an automotive environment and would perform a range of mechanical operations involving known routines, methods and procedures.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course will suit students who are wanting to go into a Mechanical Apprenticeship in either Light Vehicle or Heavy Mechanical. This course will give you a good understanding and foundation for the training that will be required for your Apprenticeship.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Automotive Assistant
- Apprentice Mechanic

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can pursue employment opportunities in the industry or use the qualification as a stepping stone into further studies at a Certificate III level and higher. Alternatively, additional Certificate II qualifications in the Automotive industry can be explored. Possible apprenticeship in Automotive field or direct employment assisting servicing of vehicles in an automotive service or repair business.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	\$2750	BRTTC fee of \$320 (plus GST)	2 days / week over 3 terms (includes WPL)	Monday and Tuesday	Cartec Training	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is an assessment requirement and must be in an automotive environment.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

Training is delivered by Cartec Training. Qualifications will be issued by Cartec Training. RTO code 52502.



# CERTIFICATE II IN BUILDING AND CONSTRUCTION (PATHWAY - TRADES) 52824WA



## COURSE DESCRIPTION

Provides practical skills & insight into the construction industry, particularly in the brick & blocklaying field, and the carpentry & joinery field. This course is delivered over two years and aims to provide students with an insight into a career in the construction industry.

Students can expect to: learn about safe working practices, learn about working effectively in the building industry, gain basic practical hand skills, handle tools and equipment in a safe working environment and effective workplace communication.

## PRE-REQUISITES

There are no pre-requisites for this course, however there is an application process for the CTF Funded Scholarship.

## WHY CHOOSE THIS COURSE

Do you like practical learning? Do you want to learn new skills? Are you interested in the construction industry? This could be your first step towards a career in the construction industry.

- Complete your White Card qualification
- Learn about safe work practices
- Aim to become competent in practical skills
- Utilise your knowledge on site during work placement opportunities.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Completing the course could be your first step towards an apprenticeship within the Carpentry and Joinery or Bricklaying/Blocklaying trades. Get a head start and have industry knowledge before you commence an apprenticeship.

## PATHWAYS FROM THE QUALIFICATION

The course contains generic core units such as; work effectively and sustainably in the construction industry; apply OHS requirements; workplace communication; conduct onsite work place learning and more. These generic units can also be relevant to other trade focused areas.

## COST/FEE PAYMENT OPTIONS

**This program is fully funded by CTF (Construction Training Fund).**

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	There are no fees as this course is fully funded by CTF (Construction Training Fund). CTF also fund uniforms and PPE.	There are no fees as this course is fully funded by CTF (Construction Training Fund).	1 day / week over 2 years (plus WPL)	Thursday	Skill Hire WA	220 hours in total. Skill Hire to cover insurance. Skill Hire/school to organise work placement. WPL is a TP requirement and must be in the construction industry.



[www.skillhire.com.au](http://www.skillhire.com.au)

Training is delivered by Skill Hire. Qualifications will be issued by Skillhire. RTO code 0361.

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# CERTIFICATE II IN ELECTRONICS UEE21911

## COURSE DESCRIPTION

This qualification provides participants with an introduction to the world of electronics and employability skills to transition into other electrical industry areas. You will gain knowledge and practical skills to select, assemble, set up and troubleshoot/ maintain electronic devices, troubleshoot DC circuits and use test equipment.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is ideal if you wish to progress to further study in the electrotechnology industry. It provides you with a foundation for entry to a range of industry study areas such as:

- Electronics, Computer assembly & servicing
- Telecommunications
- Security & Fire Alarms

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

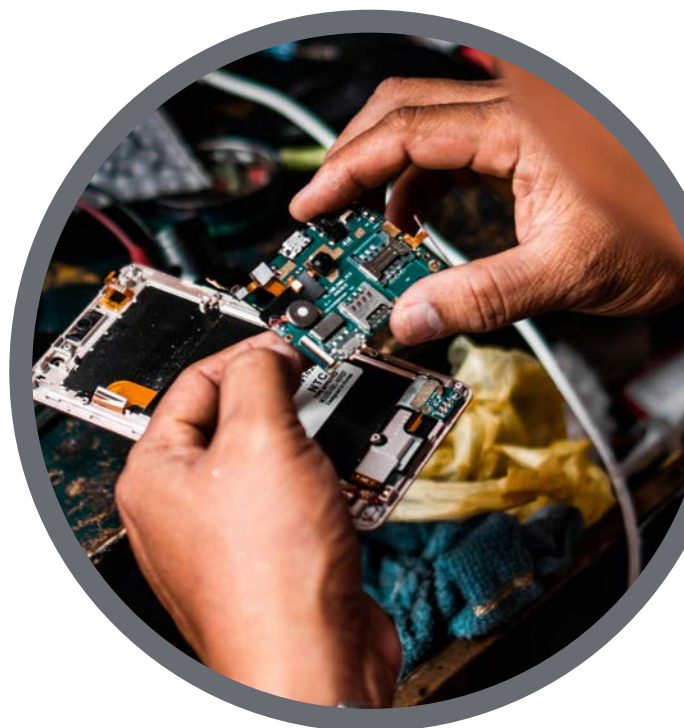
- Computer Technician
- Telecommunications Technician
- Alternative pathway to Electrical apprenticeship

## PATHWAYS FROM THE QUALIFICATION

Certificate III & IV in Electronics & Communications are recommended pathways for students wishing to specialise in these areas. Alternatively, students can pursue a pre-apprenticeship course or indentured apprenticeship in the Electrotechnology field.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	\$3600	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Thursday	College of Electrical Training	Nil.



# CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START) UEE22011



## COURSE DESCRIPTION

The qualification is designed to provide participants with industry specific training to gain skills, knowledge and behaviours to enable transition into an indentured apprenticeship in the Electrotechnology Industry.

## PRE-REQUISITES

All applicants are required to undertake a literacy and numeracy pre-selection test administered by the College of Electrical Training. The test is specific to transposition of formula, trigonometric ratio and algebra.

## WHY CHOOSE THIS COURSE

The qualification covers competencies fulfilling the requirements of a work entry program and provides grounding in safety, opportunity to develop high level individual and team communication skills and the undertaking of work placement.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Electrotechnology and Telecommunications.

## PATHWAYS FROM THE QUALIFICATION

Pre-apprenticeship course or indentured apprenticeship in Electrotechnology field.  
Certificate III in Electrotechnology (Electrician).

## COST/FEE PAYMENT OPTIONS

Payment options and plans are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	\$3600	BRTTC fee of \$320 (plus GST)	2 days / week over 1 year (includes WPL)	Thursday and Friday	College of Electrical Training	162 hours. Schools to cover insurance. School/student to organise work placement. WPL is a TP requirement and must be completed with a registered Electrical Contractor.

# CERTIFICATE III IN AVIATION (REMOTE PILOT) AVI30419

## COURSE DESCRIPTION

The Certificate III in Aviation (Remote Pilot) AVI30419 is the highest qualification available for those who wish to develop industry leading skills within the remotely piloted aircraft system (RPAS) industry. Along with achieving your Certificate III level qualification in RPAS, you will also obtain a Civil Aviation Safety Authority (CASA) Remote Pilot Licence (RePL).

## PRE-REQUISITES

Minimum age of 15 years and completion of Year 10 or equivalent.

## WHY CHOOSE THIS COURSE

Obtaining your Remote Pilot License (RePL) is the first step to being able to operate remotely piloted aircraft systems (RPAS), other known as drones or UAV's for commercial or business purposes without many weight or operating restrictions. The unmanned aviation industry is set to grow significantly in the next decade and remote piloted aircraft (RPA) have already begun replacing manned aircraft in many roles.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Surveying, inspection, construction, media, insurance, mining & resources, emergency services

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can pursue employment opportunities in the industry or use the qualification as a steppingstone into further studies at a Certificate IV, Diploma or Advanced Diploma level. Alternatively, additional Certificate III qualifications in Aviation can be explored, e.g Senior Flight Attendant, Cabin Crew, Helicopter Rescue Crewman.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
ECC	\$2000	BRTTC fee of \$320 (plus GST)	1 day / week over 2 terms	Wednesday	Global Drone Solutions	Nil required

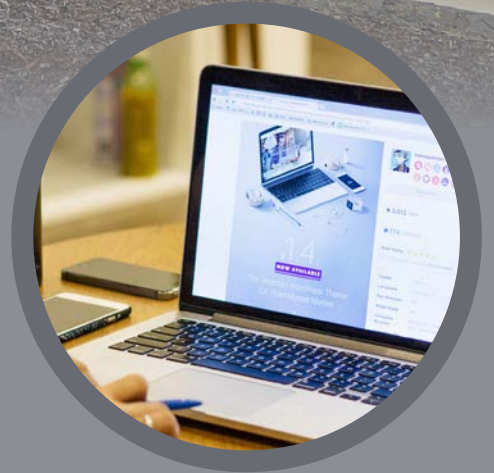


[www.gdronesolutions.com](http://www.gdronesolutions.com)

RTO Code 52787.

Training is delivered by Global Drone Solutions. Qualifications will be issued by South Metropolitan TAFE.





BUNBURY REGIONAL TRADE TRAINING CENTRE

# MANEA SENIOR COLLEGE SITE

15 SCHOOLS • 3 CAMPUSES • 1 VISION

# CERTIFICATE II IN MEDICAL SERVICE FIRST RESPONSE HLT21015

## COURSE DESCRIPTION

Students will learn the role of first medical response workers or volunteers who provide initial care to patients. These people provide basic First Aid and emergency responses in the pre-hospital/out of hospital environment.

## PRE-REQUISITES

There are no pre-requisites for this course however it is recommended that students have sound literacy and numeracy skills.

## WHY CHOOSE THIS COURSE

This course is ideal for students considering a hands on practical course and looking for a career in First Aid or Ambulance work. DNA Kingston Training is a multi-award winning training organisation specialising in Health training. Students are taught by fully qualified lecturing staff with Paramedic and First Aid industry experience providing students with relevant training. We work closely with each student, customising training for the individual. Scenarios, role playing in a clinical environment, guest lectures and excursions are all part of the training with the latest equipment.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Community based first responder
- Emergency medical responder (mining sector)
- Workplace first responder
- Volunteer first aider

## PATHWAYS FROM THE QUALIFICATION

The units completed in this course may provide credit towards a range of qualifications from Certificate III level and above, allowing students to continue with their First Aid / Health training.

DNA Kingston Training has developed a specific pathway with Certificate II in Medical Service First Response year 11 then onto Certificate IV in Health Care for year 12, with the Diploma in Paramedic Science available from there and onto University entrance second year ECU Paramedicine.

Students receive 7 unit credits continuing onto the Certificate IV in Health Care into year 12.

## COST/FEE PAYMENT OPTIONS

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1400	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Thursday	DNA Kingston Training	WPL is not compulsory.



# CERTIFICATE III IN COMMUNITY SERVICES CHC32015



## COURSE DESCRIPTION

This qualification applies to community work delivered through a broad range of services which provide support to individuals and groups. This level is appropriate for support workers, case workers and client contact officers.

## PRE-REQUISITES

There are no prerequisites to complete this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal or Torres Strait Islander community development worker
- Client contact
- Recreational activities officer (weekend)
- Support worker (youth, women, families, domestic violence, child protection)
- Residential support worker
- Community care worker
- Youth worker

## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Certificate IV in Community Services.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1,315	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Thursday	Fremantle Education Centre	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



[www.fec.org.au](http://www.fec.org.au)

Training is delivered by Fremantle Education Centre. Qualifications will be issued by Fremantle Education Centre. RTO code 50354.

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# CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE CHC30113

## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Educator
- Early childhood educator
- Nanny
- Family day care educator
- Outside school hours care educator
- Family day care coordinator
- Service Director/Centre Director



## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Diploma in Early Childhood Education and Care or any other Certificate IV or Diploma in the Community Services area.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1450 plus \$150 first aid certificate if required.	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Tuesday	Fremantle Education Centre	120hrs within a childcare organisation outside of course date. School to cover insurance. Student/school to organise work placement (to be approved by RTO).



[www.fec.org.au](http://www.fec.org.au)

RTO code 50354.

Training is delivered by Fremantle Education Centre. Qualifications will be issued by Fremantle Education Centre.

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# CERTIFICATE III IN EDUCATION SUPPORT CHC30213



## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. This level is appropriate for support workers, case workers and client contact officers.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant

## PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in the Education Sector. Upon completion of this course, you could continue on to complete the Certificate IV in Education Support CHC40213.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1050	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Tuesday	Fremantle Education Centre	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is a mandatory unit and assessment requirement and must be in an education environment.



Training is delivered by Fremantle Education Centre. Qualifications will be issued by Fremantle Education Centre. RTO code 50354.

15 SCHOOLS • 3 CAMPUSES • 1 VISION



# CERTIFICATE III IN HEALTH SERVICES ASSISTANCE

HLT33115

## COURSE DESCRIPTION

This qualification reflects the role of a variety of workers who use a range of decisions, practical procedures and knowledge to provide assistance and support to health professional staff for the care of patients. Health Services Assistance involves working with patients directly under supervision in a wide variety of health fields. This course is practical and endeavours to highlight the wide range of health sectors available to gain a career. Students will attain comprehensive knowledge in infection control, communication, working with colleagues in the health sector, WHS, medical techniques, moving patients, patient observations, medical communication.

## PRE-REQUISITES

There are no pre-requisites for this course, however it is recommended that students have sound literacy and numeracy skills.

## WHY CHOOSE THIS COURSE

A Health Services Assistant is typically someone who is caring and trained ready to provide practical assistance to health professional staff for the care of patients. You provide hands on support and make decisions on patient care. Rewarding career for those who are looking to enter the Health Profession on a higher level and are looking for career pathways.

Students also undertake preparation for Nursing in this course which includes though not limited to: Medical Terminology and techniques, Infection control, working and communicating in a Medical environment and First Aid (First Response). Students are taught by fully qualified lecturing staff with industry experience. This is a practical course and lecturing staff work closely with each student.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Nursing Assistant - Patient Care Assistant
- Nursing Support Worker - Patient Service Attendant - Orderly and Ward Assistant.

## PATHWAYS FROM THE QUALIFICATION

Students can enter the Diploma of Health Science course and receive a direct offer to Edith Cowan College from DNA Kingston Training on successful completion of the Cert III in Health Services Assistance. Year 11 or year 12 General English with a 50% pass will also be required. (ATAR English is not required).

Complete the first and second year Diploma of Health Science at ECC (Edith Cowan College) which is equivalent to 1st year ECU (Edith Cowan University) – Students if accepted into ECU, go straight into second year at ECU after they complete the Diploma.

There are different streams that are available in the Health Sciences – Nursing, Psychology, and Biological science. There are also many areas of Health to pursue – Paramedic, Physiotherapy, Pharmaceutical, Health promotion etc.

## COST/FEE PAYMENT OPTIONS

Resource Fees include: course modules, text book, uniforms. Payment plans available for direct payments.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$2300	\$190 plus BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Friday	DNA Kingston Training	There are no work experience requirements of this course.



# CERTIFICATE IV IN BUSINESS BSB40215

## COURSE DESCRIPTION

This qualification is a nationally recognised qualification suited to those wishing to work in a broad range of administration roles, or for those students wishing to undertake an alternative entry into University. Individuals will use well developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

## PRE-REQUISITES

Certificate III Business preferred.

## WHY CHOOSE THIS COURSE

This course provides students with the opportunity to study at a Certificate IV level while still in school. Upon completion of this course, you will be ready to provide reliable office management, use information systems and improve workplace efficiency. You will achieve a skill set that will enable you to confidently assist professionals, managers and executives, as well as provide a range of administrative and clerical services. You will also have the choice to use your qualification to gain entry into University.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Business Administrator
- Project Officer or Assistant
- Executive Personal Assistant
- Supervisors, Team Leaders or Assistants
- Office Administrators
- Receptionists
- Office Managers

## PATHWAYS FROM THE QUALIFICATION

Further training pathways from this qualification include Diploma of Business or Diploma of Business Management. A completed Certificate IV may also meet requirements for University studies.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1850	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Thursday	Cartec Training	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



[www.cartectraining.com.au](http://www.cartectraining.com.au)

Training is delivered by Cartec Training. Qualifications will be issued by Cartec Training. RTO code 52502.

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# CERTIFICATE IV IN COMMUNITY SERVICES CHC42015

## COURSE DESCRIPTION

This qualification covers workers who provide a range of services and interventions to clients, and or who implement community education and interventions which provide support to individuals and groups. Work may take place in a range of contexts such as community based organisations, residential rehabilitation services and outreach services. Workers may have supervisory responsibilities.

## PRE-REQUISITES

There are no pre-requisites for this course however completion of Certificate III in Community Services is recommended.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Case Worker
- Community Support Worker
- Domestic Violence Order
- Early Intervention And Homeless Worker
- Family Support Worker
- Health Education Officer
- Outreach Officer
- Support Worker
- Welfare Support Worker
- Welfare Worker

## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Diploma in Community Services.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



BRTTC MANEA SENIOR COLLEGE SITE

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1450	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Monday	Fremantle Education Centre	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



[www.fec.org.au](http://www.fec.org.au)

RTO code 50354.

Training is delivered by Fremantle Education Centre. Qualifications will be issued by Fremantle Education Centre.

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# CERTIFICATE IV IN DENTAL ASSISTING HLT45015

## COURSE DESCRIPTION

Students will learn the skills to be Dental Assistant who provides an advanced level of assistance to a Dentist, Dental Specialist, Dental Hygienist or Dental Therapist, which contributes to the quality of oral health care. Their role includes: reassuring the patients, mixing dental materials, preparing for procedures, passing instruments, maintaining high standards of infection control. Additional advanced skills are attained in Orthodontics, Oral Surgery, Dental Health Education and certain practice management skills for the dental sector. The course is conducted over 2 years with work experiences embedded in the course.

## PRE-REQUISITES

Course is conducted over 2 years. Recommended over year 11 and 12. Students entering course in Year 12 will be required to complete training after completing the school year, different fees may apply for 2nd year units. 250 hours work experience is required to complete this course. DNA Kingston Training will make every effort to assist students in finding work placements, as we have a strong connection with the Dental Profession over 20 years.

## WHY CHOOSE THIS COURSE

This course is ideal for students who enjoy working with people and are looking for an interesting practical course. Considering a career in Dental Assisting is an ideal choice with work opportunities in both the Government and Private sectors. DNA Kingston Training is a multi-award winning training organisation specialising in Dental and Health training.

Students are taught by fully qualified lecturing staff. DNA Kingston Training work closely with the dental profession ensuring students are informed with the latest science and technologies. Additional hours through breaks may be required to achieve the work experience, with our support.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Career options include Dental Assistant (Nurse), Dental Health Educator, Practice Management, Practice Coordinator, Specialist Dental Assistant, Dental Sales Representative and Dental Receptionist. Employment in this sector is excellent with the Certificate IV qualification.

## PATHWAYS FROM THE QUALIFICATION

Students can consider upskilling by completing the Certificate III in Dental Lab Assisting, Certificate IV in Aged Care (Dental Auxiliary Specialist), Apprenticeship in Dental Technology or Business courses to enhance their Administration/Management skills. A Certificate IV in Dental Assisting will provide pathway entry directly to University, though English conditions do apply.

## COST/FEE PAYMENT OPTIONS

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments..

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$5,595	\$495 plus BRTTC fee of \$320 (plus GST)	2 days / week over 7 terms	Thursday & Friday	DNA Kingston	250 hours. WPL is assessment required as outlined in TP guidelines. School to cover insurance. Student/school to organise work placement.



[www.dnakingstontraining.edu.au](http://www.dnakingstontraining.edu.au)

Training is delivered by DNA Kingston. Qualifications will be issued by DNA Kingston. RTO code 6811.

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# CERTIFICATE IV IN EDUCATION SUPPORT CHC40213

## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. Some job roles may require tasks to be performed with a moderate level of autonomy and/or the provision of supervision/leadership to other staff/volunteers.

## PRE-REQUISITES

Year 12 only. To enrol in this course you will need to have completed the Certificate III in Education Support CHC30213.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. FEC prides itself on the support and guidance it offers its students. FEC works in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant Special Needs

## PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in the Education Sector. Upon completion of this course, you could continue on to complete the Diploma of School Age Education and Care CHC50213.

## COST/FEE PAYMENT OPTIONS

The following payment options are available:

Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1450	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Monday	Fremantle Education Centre	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is a mandatory unit and assessment requirement and must be in an education environment.



[www.fec.org.au](http://www.fec.org.au)

RTO code 50354.

Training is delivered by Fremantle Education Centre. Qualifications will be issued by Fremantle Education Centre.

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# CERTIFICATE IV IN HEALTH CARE HLT41115

## COURSE DESCRIPTION



This course is designed for the person who wishes to commence a career in providing emergency services support to the mining and industrial sectors and may be progressing from the Certificate II in Medical Service First Response. Suggestions Cert II Medical Services First Response Year 11 and Certificate IV in Health Care Year 12.

The Certificate IV in Health Care contains 7 (seven) units from DNA Kingston Training programme HLT21015 Certificate II in Medical Service First Response qualification, which will be identified as credit transfer.

## WHY CHOOSE THIS COURSE

This qualification is for individuals who demonstrate a natural empathy and are caring individuals who may have completed the HLT21015 certificate II in Medical Services First response. This qualification reflects the role of workers who provide emergency service in industry settings such as Mining. They provide assessment of injured patients and provide suitable life support.

This qualification also reflects the role of workers who provide initial pre-hospital and out-of-hospital basic health care response and assessment to patients requiring urgent medical services. The provision of urgent clinical care includes providing basic life support.

To achieve this qualification, the candidate must have completed at least 80 hours of experience.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

The qualification applies to people working in a variety of roles including ambulance officers, patient transport officers, industrial medics and basic life support medics.

## PATHWAYS FROM THE QUALIFICATION

On completion of the HLT41115 Certificate IV in Health Care only one (1) further unit is required to be completed to attain the HLT51015 Diploma of Paramedical Science along with 160 hours of clinical, which leads to a unique pathway developed by DNA Kingston Training with Edith Cowan University (ECU) with 1,130 hours of advanced standing (including 80 clinical hours). Undergraduate Bachelor of Paramedicine at (ECU) Edith Cowan University.

## COST/FEE PAYMENT OPTIONS

Costs include tuition, course material, instruments and uniforms. Payment plans are available.

Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$1900	BRTTC fee of \$320 (plus GST)	1 day / week over 3 terms	Monday	DNA Kingston Training	80 hours of work experience required for this course.



[www.dnakingstontraining.edu.au](http://www.dnakingstontraining.edu.au)

Training is delivered by DNA Kingston. Qualifications will be issued by DNA Kingston. RTO code 6811.

15 SCHOOLS • 3 CAMPUSES • 1 VISION

# CERTIFICATE IV IN PREPARATION FOR HEALTH AND NURSING STUDIES 52831WA

## COURSE DESCRIPTION

This course is designed to provide students with the skills and knowledge to ease comfortably into studying health science, with an understanding of anatomy, physiology, microbiology, infection control, applied mathematics, physics and chemistry. This course will also improve your study skills and knowledge for a smoother transition into university.

## PRE-REQUISITES

Students need to have passed OLNA and have a C minimum in English, Maths and Science.

## WHY CHOOSE THIS COURSE

This course provides you with the foundation knowledge on how the human body functions as well as identifying situations where it does not function. Students will feel comfortable with understanding disease and the processes that must take place for our body to remain balanced. For any student that would like to study health science, this course will provide you with a step in the right direction.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Successful completion of this qualification provides you with the entry requirements for further study in the health area.

## PATHWAYS FROM THE QUALIFICATION

The Certificate IV in Preparation for Health and Nursing Studies provides academic knowledge for entry into any VET or University course involving the human body. This could include nursing, forensics, microbiology, massage, sports science, paramedics, health care etc.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



Site	Fees	Resource fees	Course duration	Days of week	RTO	WPL hours required
MSC	\$2250	BRTTC fee of \$320 (plus GST)	1 days / week over 3 terms	Tuesday	Health Science Hub	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.



[www.healthsciencehub.com.au](http://www.healthsciencehub.com.au)

Training is delivered by Health Science Hub. Qualifications will be issued by Health Science Hub. RTO code 52806.

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# BRTTC


Bunbury Regional  
Trade Training Centre

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## BRTTC COORDINATOR SOUTH WEST VETLINK

E: donna@southwestvetlink.wa.edu.au  
P: 0409 200 702


## CARTEC TRAINING

E: admin@cartectraining.com.au  
P: 1300 767 454  
www.cartectraining.com.au  
 CartecTrainingSolutionsAus

## CET

E: adminmanager@cet.asn.au  
P: Peta O'Day, Jandakot Campus  
08 65956600  
www.cet.asn.au


## DNA KINGSTON

E: admin@dnakingston.com.au  
P: 1300 855 503  
www.dnakingston.com.au  
 dnakingston

## FREMANTLE EDUCATION CENTRE

E: di.watts@fec.org.au  
P: 0488 933 560  
www.fec.org.au  
 Fremantle Education Centre


## GLOBAL DRONE SOLUTIONS

E: info@gdronesolutions.com  
P: 0499 226 637  
www.gdronsolutions.com  
 Global Drone Solutions

## HEALTH SCIENCE HUB

E: info@healthsciencehub.com.au  
P: 0400 242 976  
www.healthsciencehub.com.au

## MPA SKILLS

E: preapps@mpaskills.com.au  
P: 08 9471 6660  
www.mpaskills.com.au  
 MPA Skills

## SKILLHIRE

E: Training@skillhire.com.au  
P: 08 9376 2800  
www.skillhire.com.au

## HOW TO APPLY

- Application forms are available from your school VET Coordinator or directly through the BRTTC Coordinator
- Completed forms must be submitted to your VET Coordinator at school before the due date

## WHAT HAPPENS NEXT

- Some courses will require students to attend an aptitude test and/or interview, you will receive advice of this **via email**
- Applicants will be notified of outcomes by the BRTTC Coordinator **via email**
- All students will be required to sign and adhere to a code of conduct

## FEES

- Information on course and resource fees is available in the details of each qualification within this prospectus
- **Additional BRTTC fee of \$320 per year also applies to each enrolment (payable on receipt of invoice from South West VETlink in term 1 of each year)**

*Qualifications and costings are current at time of printing. Some qualifications may require students to undertake additional studies/industry placement outside of school terms. BRTTC reserves the right to cancel courses if insufficient interest is shown.*