



# BRTTC

Bunbury Regional  
Trade Training Centre

16 SCHOOLS • 3 CAMPUSES • 1 VISION



## BUNBURY REGIONAL TRADE TRAINING CENTRE 2024 PROSPECTUS



# BRTTC

Bunbury Regional  
Trade Training Centre

















16 SCHOOLS • 3 CAMPUSES • 1 VISION

**Under the Federal Government Trade Training Centres in schools program, schools in the Greater Bunbury area received over \$10.5 million in funding to establish three Trade Training Centres.**

**Purpose built, industry standard facilities now operate from Bunbury Catholic College site, Eaton Community College site and Manea Senior College site.**

**Students from the 16 consortium schools can apply to study Vocational courses delivered by industry leading Registered Training Providers.**

*Our Consortium schools are:*

-  Australind Senior High School
-  Bunbury Cathedral Grammar School
-  Bunbury Catholic College
-  Bunbury Regional Community College
-  Bunbury Senior High School
-  Bunbury Baptist College
-  Cornerstone Christian College
-  Dalyellup College
-  Eaton Community College
-  Georgianna Molloy Anglican School
-  Grace Christian School
-  Harvey Senior High School
-  Hope Christian College
-  Manea Senior College
-  Our Lady of Mercy College
-  St Mary MacKillop College

16 SCHOOLS • 3 CAMPUSES • 1 VISION

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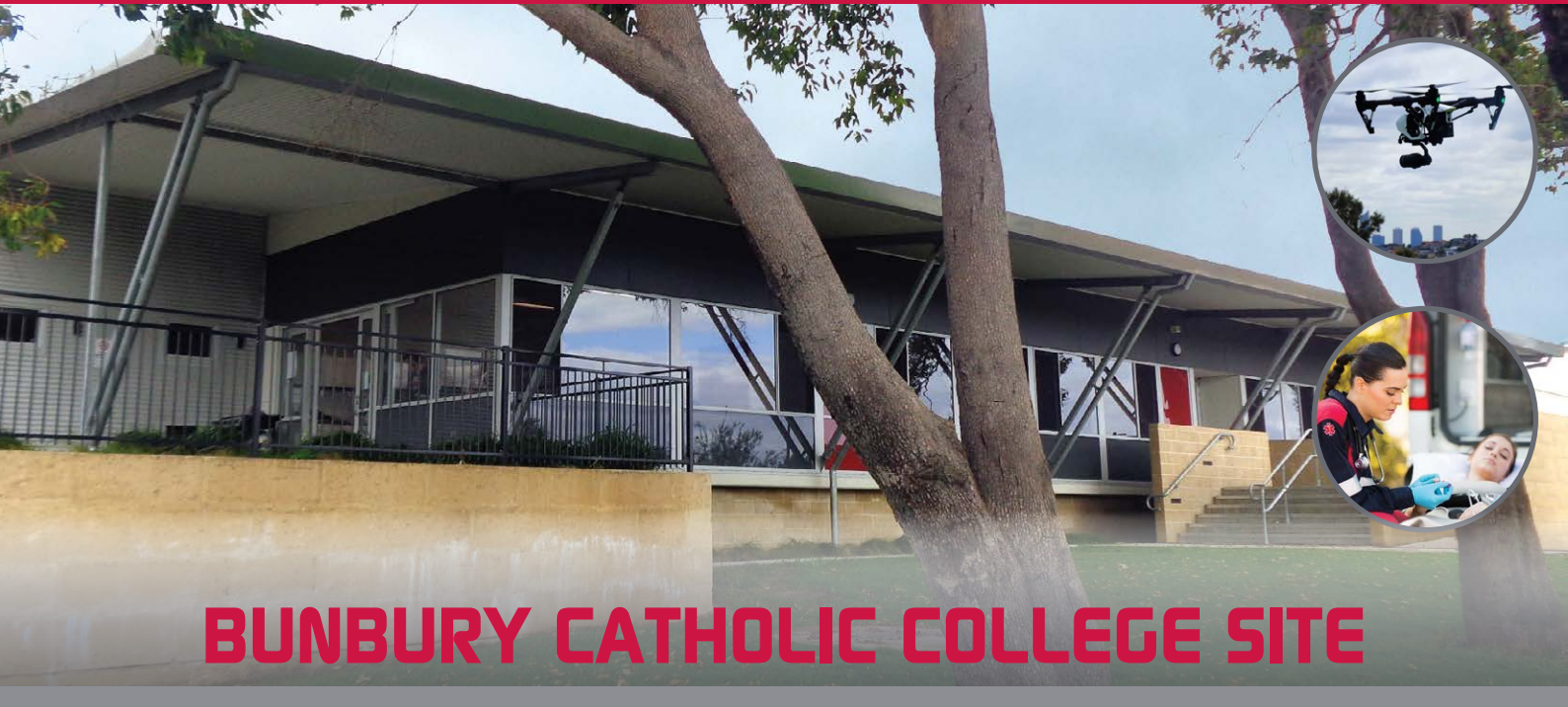
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**BUNBURY CATHOLIC COLLEGE SITE**



**EATON COMMUNITY COLLEGE SITE**



**MANEA SENIOR COLLEGE SITE**



# 52893WA – Certificate II in Building and Construction (Pathway - Trades)

## COURSE DESCRIPTION

Provides practical skills and insight into the construction industry, particularly in the brick and blocklaying field, and the carpentry and joinery field. This course aims to provide students with an insight into a career in the construction industry.

Students can expect to: learn about safe working practices, learn about working effectively in the building industry, gain basic practical hand skills, handle tools and equipment in a safe working environment and effective workplace communication.

## PRE-REQUISITES

There are no pre-requisites for this course, however there is an application process for the CTF Funded Scholarship.

## WHY CHOOSE THIS COURSE

Do you like practical learning? Do you want to learn new skills? Are you interested in the construction industry? This could be your first step towards a career in the construction industry.

- Complete your White Card qualification
- Learn about safe work practices
- Aim to become competent in practical skills
- Utilise your knowledge on site during work placement opportunities.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Completing the course could be your first step towards an apprenticeship within the Carpentry and Joinery or Bricklaying/Blocklaying trades.

Get a head start and have industry knowledge before you commence an apprenticeship.

## PATHWAYS FROM THE QUALIFICATION

The course contains generic core units such as; work effectively and sustainably in the construction industry; apply OHS requirements; workplace communication; conduct onsite work place learning and more. These generic units can also be relevant to other trade focused areas.

## COST/FEE PAYMENT OPTIONS

**This program is fully funded by CTF (Construction Training Fund).**

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
There are no fees as this course is fully funded by CTF (Construction Training Fund). CTF also fund uniforms and PPE.	There are no fees as this course is fully funded by CTF (Construction Training Fund). Note: Delivery arrangements subject to CTF tender.	2 days / week over 3 terms (additional WPL may be required)	Thursday and Friday	110 hours in total. Skill Hire to cover insurance. Skill Hire/school to organise work placement. WPL is a TP requirement and must be in the construction industry.



*RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2024. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2024. All costs are correct at time of publishing but may be subject to change.*



# 52887WA – Certificate II in Plumbing



## COURSE DESCRIPTION

Provides practical skills and insight into the plumbing and gas fitting trades. This program offers students the chance to learn part of a first year apprenticeship in plumbing without having to be employed as an Apprentice. Students are offered both classroom learning, hands on skills in our simulated work environment and on the job experience as part of their work placement.

## PRE-REQUISITES

Minimum completion Year 10, resume and application form, basic aptitude test (English and Maths), interview, Australian citizen or permanent resident, good attitude.

## WHY CHOOSE THIS COURSE

Remain enrolled in your current school, whilst completing Year 11 or 12. Attend training one day per week in the Trade Training Centre under the direction of MPA Skills trainers or one day per week work experience with a qualified tradesperson. MPA Skills will provide assistance to schools for sourcing a Licensed Plumber for work related activities (find Host Employers for work experience).

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

On completion of a Certificate II in Plumbing 52887WA, employment opportunities include Builder's labourer, Construction Assistant or progression into an Apprenticeship as a Plumber or Plumber – Gasfitter. Further studies can lead to Air Conditioning Technician, Fire Services Supervisor, Contractor, Specialist Hydraulic Designer and more!

## PATHWAYS FROM THE QUALIFICATION

Full-time indentured apprenticeship and further studies in technical or specialist areas.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
This course is funded	BRTTC fee of \$320.	1 day/week over 1 year plus WPL	Thursday	158 hours over the duration of the course (1 year). Students are covered under MPA Skills Insurance. MPA Skills will assist schools to find and organise the work placement for the students which must be completed with a qualified tradesman.

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# AUR20520 – Certificate II in Automotive Servicing Technology

## COURSE DESCRIPTION

This qualification covers the skills and knowledge related to servicing light vehicles. This qualification is typically used to develop workers who are performing vehicle service functions in an automotive environment and would perform a range of mechanical operations involving known routines, methods and procedures.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course will suit students who are wanting to go into a Mechanical Apprenticeship in either Light Vehicle or Heavy Mechanical. This course will give you a good understanding and foundation for the training that will be required for your Apprenticeship.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Automotive Assistant
- Apprentice Mechanic

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can pursue employment opportunities in the industry or use the qualification as a stepping stone into further studies at a Certificate III level and higher. Alternatively, additional Certificate II qualifications in the Automotive industry can be explored. Possible apprenticeship in Automotive field or direct employment assisting servicing of vehicles in an automotive service or repair business.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$3250	BRTTC fee of \$320	1 day / week over 3 terms	Tuesday	Nil, but highly recommended

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# AUR20720 – Certificate II Automotive Vocational Preparation



## COURSE DESCRIPTION

This qualification reflects the role of individuals who perform a limited range of tasks relating to identifying and inspecting mechanical and electrical components and systems of light and heavy vehicles. Through theory and practical course work you will learn to:

- Identify mechanical and electrical systems
- Use and maintain tools and equipment
- Inspect, test and service batteries
- Install vehicle lighting and wiring systems

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is suited to those interested in pursuing a career in the automotive industry industry.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Apprentice mechanic
- Automotive assistant

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can use this qualification as a pathway into further studies at Certificate III level. This qualification includes skills suited for entry into an automotive mechanic apprenticeship.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2950	BRTTC fee of \$320	1 day / week over 3 terms	Friday	Nil, but highly recommended

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# BSB20120 – Certificate II in Workplace Skills

## COURSE DESCRIPTION

This qualification reflects the role of individuals who have not yet entered the workforce and are developing the necessary skills in preparation for work. These individuals carry out a range of basic procedural, clerical, administrative or operational tasks that require self-management and technology skills. They perform a range of mainly routine tasks using limited practical skills and fundamental operational knowledge in a defined context. Individuals in these roles generally work under direct supervision.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course will better prepare students for the world of work and/or future studies.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Students can work in a range of industries including business services and retail.

## PATHWAYS FROM THE QUALIFICATION

Certificate III in Business

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1115	BRTTC fee of \$320	1 day / week over 3 terms	Wednesday	Nil

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# HLT21020 – Certificate II in Medical Service First Response



## COURSE DESCRIPTION

Students will learn the role of first medical response workers or volunteers who provide initial care to patients. These people provide basic First Aid and emergency responses in the pre-hospital/out of hospital environment.

## PRE-REQUISITES

There are no pre-requisites for this course however it is recommended that students have sound literacy and numeracy skills.

## WHY CHOOSE THIS COURSE

This course is ideal for students considering a hands on practical course and looking for a career in First Aid or Ambulance work. Students are taught by fully qualified lecturing staff with Paramedic and First Aid industry experience providing students with relevant training. We work closely with each student, customising training for the individual. Scenarios, role playing in a clinical environment, guest lectures and excursions are all part of the training with the latest equipment.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Community based first responder
- Emergency medical responder (mining sector)
- Workplace first responder
- Volunteer first aider

## PATHWAYS FROM THE QUALIFICATION

The units completed in this course may provide credit towards a range of qualifications from Certificate III level and above, allowing students to continue with their First Aid / Health training.

A pathway from Certificate II in Medical Service First Response year 11, then onto Certificate IV in Health Care for year 12, with the Diploma in Paramedic Science available from there and onto University entrance second year ECU Paramedicine has been developed.

Students receive 7 unit credits continuing onto the Certificate IV in Health Care into year 12.

## COST/FEE PAYMENT OPTIONS

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1895	BRTTC fee of \$320. \$190 books and uniforms.	1 day / week over 3 terms	Thursday	WPL is not compulsory.

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# MEM20422 – Certificate II in Engineering Pathways

## COURSE DESCRIPTION

This qualification is intended for students interested in exposure to an engineering or related working environment. This qualification will equip graduates with knowledge and skills which will enhance their prospects of employment in an engineering or related working environment.

## PRE-REQUISITES

There are no pre-requisites to this course.

## WHY CHOOSE THIS COURSE

The qualification is intended for students interested in exposure to an engineering or related working environment with a view to entering into employment in that area. The Certificate II in Engineering gives excellent skills development and the basic underpinning knowledge required for a career in this field. The course will provide a significant advantage for people seeking an apprenticeship.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

The aim of this course is to achieve an apprenticeship or work in a related industry area.

## PATHWAYS FROM THE QUALIFICATION

A Certificate III in Engineering (various streams) or similar apprenticeship qualification, pre-apprenticeship course or indentured apprenticeship in Engineering.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2950	BRTTC fee of \$320	1 day/ week over 3 terms.	Thursday or Friday	Not compulsory but recommended. School covers insurances. School/student to organise placement.

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# SIR20216 – Certificate II in Retail Services



## COURSE DESCRIPTION

This qualification provides a pathway to work in a diverse range of retail settings including specialty retailers, supermarkets, department stores and quick service restaurants. Covering topics such as effective team work and customer service through to use of industry specific electronics and systems. This retail program is broad and contains an exceptionally large spread of transferable skills critical to being successful in any industry.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is suited to those interested in pursuing a career in the retail industry.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

This course has a variety of career opportunities and is applicable to a diverse range of roles in the retail industry, including:

- Sales Assistant
- Shop Assistant
- Customer Service Assistant
- Point-of-Sale Operator

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can pursue employment opportunities in the industry or use this qualification as a pathway into further studies at Certificate III level.

## COST/FEE PAYMENT OPTIONS

Payment options are available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2250	BRTTC fee of \$320.	1 day / week over 2 terms	Wednesday	Not compulsory but recommended

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# SIR20322 – Certificate II in Hospitality

## COURSE DESCRIPTION

This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, catering operations, cafés, and coffee shops. With the opportunity to engage in hands on industry exposure while completing the required table service periods, students get a real life experience to understand the pace and expectations of the field. Other topics covered include WHS, food hygiene and customer service including front and back of house.

## PRE-REQUISITES

There are no pre-requisites to this course.

## WHY CHOOSE THIS COURSE

This course is suited to those interested in pursuing a career in the hospitality industry.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

This course has a variety of career opportunities and is applicable to a diverse range of roles in the retail industry, including:

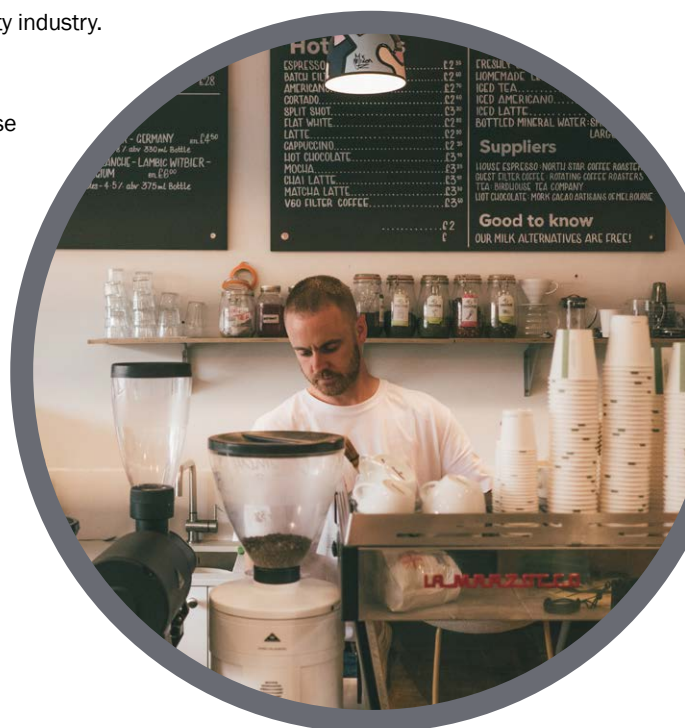
- Barista
- Food and beverage attendant
- Restaurant waiter

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can pursue employment opportunities in the industry or use this qualification as a pathway into further studies at Certificate III level.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2450	BRTTC fee of \$320	1 day / week over 3 terms	TBC	5 x 4 hour service periods in a hospitality workplace. School to provide insurance.

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# UEE22020 – Certificate II in Electrotechnology (Career Start)



## COURSE DESCRIPTION

The qualification is designed to provide participants with industry specific training to gain skills, knowledge and behaviours to enable transition into an indentured apprenticeship in the Electrotechnology Industry.

## PRE-REQUISITES

All applicants are required to undertake a literacy and numeracy pre-selection test administered by the College of Electrical Training. The test is specific to transposition of formula, trigonometric ratio and algebra.

## WHY CHOOSE THIS COURSE

The qualification covers competencies fulfilling the requirements of a work entry program and provides grounding in safety, opportunity to develop high level individual and team communication skills and the undertaking of work placement.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Electrotechnology and Telecommunications.

## PATHWAYS FROM THE QUALIFICATION

Pre-apprenticeship course or indentured apprenticeship in Electrotechnology field.  
Certificate III in Electrotechnology (Electrician).

## COST/FEE PAYMENT OPTIONS

N/A.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
Nil – funded	BRTTC fee of \$320	2 days / week over 1 year (includes WPL)	Thursday and Friday	162 hours. Schools to cover insurance. School/student to organise work placement. WPL is a TP requirement and must be completed with a registered Electrical Contractor.

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# AVI30419 – Certificate III in Aviation (Remote Pilot)

## COURSE DESCRIPTION

The Certificate III in Aviation (Remote Pilot) AVI30419 is the highest qualification available for those who wish to develop industry leading skills within the remotely piloted aircraft system (RPAS) industry. Along with achieving your Certificate III level qualification in RPAS, you will also obtain a Civil Aviation Safety Authority (CASA) Remote Pilot Licence (RePL).

## PRE-REQUISITES

Minimum age of 15 years and completion of Year 10 or equivalent.

## WHY CHOOSE THIS COURSE

Obtaining your Remote Pilot License (RePL) is the first step to being able to operate remotely piloted aircraft systems (RPAS), otherwise known as drones or UAV's for commercial or business purposes without many weight or operating restrictions. The unmanned aviation industry is set to grow significantly in the next decade and remote piloted aircraft (RPA) have already begun replacing manned aircraft in many roles.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Surveying, inspection, construction, media, insurance, mining and resources, emergency services

## PATHWAYS FROM THE QUALIFICATION

Students completing this qualification can pursue employment opportunities in the industry or use the qualification as a steppingstone into further studies at a Certificate IV, Diploma or Advanced Diploma level. Alternatively, additional Certificate III qualifications in Aviation can be explored, e.g Senior Flight Attendant, Cabin Crew, Helicopter Rescue Crewman.

## COST/FEE PAYMENT OPTIONS

Payment options are available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2300	BRTTC fee of \$320	1 day / week over 2 terms	Wednesday	Nil required

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# BSB30120 – Certificate III in Business



## COURSE DESCRIPTION

This qualification looks at the fundamentals of team management and administration in a business environment. This course also focuses on operational planning and looking at ways for continuous improvement, personal development and innovation. It is suitable for students that want to gain insight and skills to pursue a career in business.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

All successful organisations and businesses need effective management and administration. Leaders and Administrators need to be agile and responsive to a changing and diverse workplace. Workforces can take on the personality of their leadership team, so by having strong leadership skills and understanding of how to apply these correctly, you can be the major factor that makes everything work for a business or organisation.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Customer Service Adviser
- Team Leader
- Personal Assistant
- Business Administrator

## PATHWAYS FROM THE QUALIFICATION

Further study options include a range of Certificate IV courses including Business, Customer Engagement, Work Health and Safety or Leadership and Management.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1250	BRTTC fee of \$320	1 day / week over 3 terms	Monday	Not compulsory but recommended. School covers insurances. School/student to organise placement.

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# CHC30121 – Certificate III in Early Childhood Education and Care

## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Educator
- Early childhood educator
- Nanny
- Family day care educator
- Outside school hours care educator
- Family day care coordinator
- Service Director/Centre Director



## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Diploma in Early Childhood Education and Care or any other Certificate IV or Diploma in the Community Services area.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1540 plus \$150 First Aid certificate if required	BRTTC fee of \$320	1 day / week over 3 terms	Tuesday	160hrs within a childcare organisation outside of course date. School to cover insurance. Student/school to organise work placement (to be approved by RTO).

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# CHC30221 – Certificate III in School Based Education Support



## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. This level is appropriate for support workers, case workers and client contact officers.

## PRE-REQUISITES

There are no pre-requisites for this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant

## PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in the Education Sector. Upon completion of this course, you could continue on to complete the Certificate IV in Education Support CHC40213.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1270	BRTTC fee of \$320	1 day / week over 3 terms	Tuesday	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is a mandatory unit and assessment requirement and must be in an education environment.

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# CHC32015 – Certificate III in Community Services

## COURSE DESCRIPTION

This qualification applies to community work delivered through a broad range of services which provide support to individuals and groups. This level is appropriate for support workers, case workers and client contact officers.

## PRE-REQUISITES

There are no prerequisites to complete this course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal or Torres Strait Islander community development worker
- Client contact
- Recreational activities officer (weekend)
- Support worker (youth, women, families, domestic violence, child protection)
- Residential support worker
- Community care worker
- Youth worker

## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Certificate IV in Community Services.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1485	BRTTC fee of \$320	1 day / week over 3 terms	Thursday	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.

*RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2024. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2024. All costs are correct at time of publishing but may be subject to change.*



# HLT33115 – Certificate III In Health Services Assistance



## COURSE DESCRIPTION

This qualification reflects the role of a variety of workers who use a range of decisions, practical procedures and knowledge to provide assistance and support to health professional staff for the care of patients. Health Services Assistance involves working with patients directly under supervision in a wide variety of health fields. This course is practical and endeavours to highlight the wide range of health sectors available to gain a career. Students will attain comprehensive knowledge in infection control, communication, working with colleagues in the health sector, WHS, medical techniques, moving patients, patient observations, medical communication.

## PRE-REQUISITES

There are no pre-requisites for this course, however it is recommended that students have sound literacy and numeracy skills.

## WHY CHOOSE THIS COURSE

A Health Services Assistant is typically someone who is caring and trained ready to provide practical assistance to health professional staff for the care of patients. You provide hands on support and make decisions on patient care. Rewarding career for those who are looking to enter the Health Profession on a higher level and are looking for career pathways.

Students also undertake preparation for Nursing in this course which includes though not limited to: Medical Terminology and techniques, Infection control, working and communicating in a Medical environment and First Aid (First Response). Students are taught by fully qualified lecturing staff with industry experience. This is a practical course and lecturing staff work closely with each student.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Nursing Assistant - Patient Care Assistant
- Nursing Support Worker - Patient Service Attendant - Orderly and Ward Assistant.

## PATHWAYS FROM THE QUALIFICATION

Students can enter the Diploma of Health Science course and receive a direct offer to Edith Cowan College on successful completion of the Cert III in Health Services Assistance. Year 11 or year 12 General English with a 50% pass will also be required. (ATAR English is not required).

Complete the first and second year Diploma of Health Science at ECC (Edith Cowan College) which is equivalent to 1st year ECU (Edith Cowan University) – Students if accepted into ECU, go straight into second year at ECU after they complete the Diploma.

There are different streams that are available in the Health Sciences – Nursing, Psychology, and Biological science. There are also many areas of Health to pursue – Paramedic, Physiotherapy, Pharmaceutical, Health promotion etc.

## COST/FEE PAYMENT OPTIONS

Resource Fees include: course modules, text book, uniforms. Payment plans available for direct payments.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2695	BRTTC fee of \$320. \$190 books and uniforms.	1 day / week over 3 terms	Friday	There are no work experience requirements of this course.

*RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2024. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2024. All costs are correct at time of publishing but may be subject to change.*



# HLT35021 – Certificate III in Dental Assisting

## COURSE DESCRIPTION

Students will learn the skills to be a professional health worker as a Dental Assistant who assist a Dentist, Dental Hygienist or a Dental Therapist during Dental health procedures. Their role includes reassuring the patients, mixing dental materials, and setting up for dental procedures, passing instruments, maintaining high standards of infection control and assisting with practice administration in the dental sector. The course is conducted over 2 years with work experience components embedded in the course.

## PRE-REQUISITES

There are no pre-requisites for this course. Course is conducted over 2 years. Students entering course in Year 12 will be required to complete training in the following year and different fees may apply for 2nd year units. Work experience is required to complete this course. The RTO will make every effort to assist students in finding work placements, as they have a strong connection with the Dental Profession spanning over 20 years.

## WHY CHOOSE THIS COURSE

This course is ideal for students who enjoy caring and communicating with people and prefer practical training. The RTO specialises in Dental and Health training. This hands-on course is taught by fully qualified lecturing staff with dental industry experience, providing students with up-to-date training and techniques in one of the most outstanding Dental Training facilities in Australia, provided by the BRTTC.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

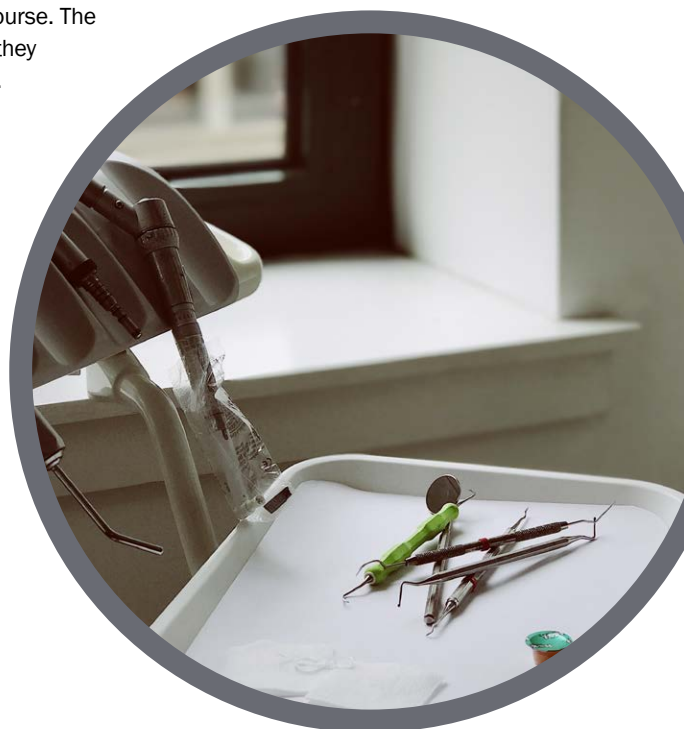
Career options include Dental Assistant (Nurse) Private or Government sectors, specialist Dental Nurse, Sterilization Nurse and Dental Receptionist. Employment options around the State are excellent in the dental health sector.

## PATHWAYS FROM THE QUALIFICATION

Some units completed in this course will provide credit towards HLT45021 Certificate IV in Dental Assisting and other courses in the Health Training package. This qualification provides excellent diversity with career options and entrance to University.

## COST/FEE PAYMENT OPTIONS

Resource Fees include: course modules, text book, uniforms. Payment plans available for direct payments.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$5390 (paid over 2 years)	BRTTC fee of \$320. \$190 books and uniforms.	2 days week over 6 terms (includes option for work placement)	Thursday and Friday	To achieve this qualification, the student will complete 300 hours of work experience. Students will be required to work through some school breaks. RTO will assist with placements.

*RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2024. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2024. All costs are correct at time of publishing but may be subject to change.*



# BSB40120 – Certificate IV in Business



## COURSE DESCRIPTION

This qualification reflects the role of people in a variety of Business Services job roles. These people may have supervisory responsibilities. People in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills. They use well-developed skills and a broad knowledge base to apply solutions to a range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the work of others.

## PRE-REQUISITES

Nil.

## WHY CHOOSE THIS COURSE

This qualification proves entry into University or Employment.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Broad range of employment in a wide range of Industries, Administration Roles and Team Leader roles.

## PATHWAYS FROM THE QUALIFICATION

Diploma in Business or Undergraduate Business Degrees.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1320	BRTTC fee of \$320	1 day / week over 3 terms	Thursday	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.

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# CHC40221 – Certificate IV in School Based Education Support

## COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. Some job roles may require tasks to be performed with a moderate level of autonomy and/or the provision of supervision/leadership to other staff/volunteers.

## PRE-REQUISITES

Year 12 only. It is highly recommended that students entering this course have completed Certificate III in School Based Education Support CHC30221 or a similar course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant Special Needs

## PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in the Education Sector. Upon completion of this course, you could continue on to complete the Diploma of School Age Education and Care CHC50213.

## COST/FEE PAYMENT OPTIONS

The following payment options are available:

Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1590	BRTTC fee of \$320	1 day / week over 3 terms	Monday (to commence term 4 2023)	100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is a mandatory unit and assessment requirement and must be in an education environment.

*RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2024. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2024. All costs are correct at time of publishing but may be subject to change.*





# CHC42021 – Certificate IV in Community Services



## COURSE DESCRIPTION

This qualification covers workers who provide a range of services and interventions to clients, and or who implement community education and interventions which provide support to individuals and groups. Work may take place in a range of contexts such as community based organisations, residential rehabilitation services and outreach services. Workers may have supervisory responsibilities.

## PRE-REQUISITES

Year 12 only. It is highly recommended that students entering this course have completed Certificate III in Community Services CHC32015 or a similar course.

## WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Case Worker
- Community Support Worker
- Domestic Violence Order
- Early Intervention And Homeless Worker
- Family Support Worker
- Health Education Officer
- Outreach Officer
- Support Worker
- Welfare Support Worker
- Welfare Worker

## PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Diploma in Community Services.

## COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$1590	BRTTC fee of \$320	1 day / week over 3 terms	Friday	No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement.

*RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2024. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2024. All costs are correct at time of publishing but may be subject to change.*

# HLT45021 – Certificate IV in Dental Assisting

## COURSE DESCRIPTION

Students will learn the skills to be a dental assistant who provides an advanced level of assistance to a Dentist, Dental Specialist, Dental Hygienist or Dental Therapist, which contributes to the quality of oral health care. Their role includes reassuring the patients, mixing dental materials, preparing for procedures, passing instruments, maintaining high standards of infection control. Additional advanced skills are attained in Orthodontics, Oral Surgery, Dental Health Education and certain practice management skills for the dental sector.

## PRE-REQUISITES

Certificate III in Dental Assisting including completion of 300 hours work placement is a pre-requisite for this course.

## WHY CHOOSE THIS COURSE

This course is ideal for students who enjoy working with people looking for an interesting practical course that involves working, caring and managing people. Considering a career in Dental Assisting is an ideal choice with work opportunities in both the Government and Private sectors. The RTO specialises in Dental and Health training. Students are taught by fully qualified lecturing staff. They work closely with the dental profession ensuring students are informed with the latest science and technologies.

## EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Career options include Dental Assistant (Nurse), Dental Health Educator, Practice Management, Practice Coordinator, Specialist Dental Assistant, Dental Sales Representative and Dental Receptionist. Employment in this sector is excellent with the Certificate IV qualification.

## PATHWAYS FROM THE QUALIFICATION

Students can consider upskilling by completing the Certificate III in Dental Lab Assisting, Certificate IV in Aged Care (Dental Auxiliary Specialist), Apprenticeship in Dental Technology or Business courses to enhance their Administration/Management skills. A Certificate IV in Dental Assisting will provide pathway entry directly to University, though English conditions do apply.

## COST/FEE PAYMENT OPTIONS

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments..



RTO fees	Resource fees	Course duration	Days of week	WPL hours required
\$2790	\$495 plus BRTTC fee of \$320	2 days / week over 1 year	Thursday & Friday	Nil required but completion of Certificate III in Dental Assisting WPL hours is required

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# BRTTC

Bunbury Regional  
Trade Training Centre

16 SCHOOLS • 3 CAMPUSES • 1 VISION

**BRTTC COORDINATOR  
SOUTH WEST VETLINK**

E: donna@southwestvetlink.wa.edu.au

P: 0409 200 702

## HOW TO APPLY

- Application forms are available from your school VET Coordinator or directly through the BRTTC Coordinator
- Completed forms must be submitted to your VET Coordinator at school before the due date

## WHAT HAPPENS NEXT

- Some courses will require students to attend an aptitude test and/or interview, you will receive advice of this **via email**
- Applicants will be notified of outcomes by the BRTTC Coordinator **via email**
- All students will be required to sign and adhere to a code of conduct

## FEES

- Information on course and resource fees is available in the details of each qualification within this prospectus
- **Additional BRTTC fee of \$320 per year also applies to each enrolment (payable on receipt of invoice from Manea Senior College on behalf of the BRTTC in term 1 of each year)**

*Qualifications and costings are current at time of printing. Some qualifications may require students to undertake additional studies/industry placement outside of school terms. BRTTC reserves the right to cancel courses if insufficient interest is shown.*

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